Notes for flowchart
Complying with ARC Open Access policy on dissemination of research findings

#1 – Deposit metadata in Aurora
The details regarding the ARC policy state:
Publication metadata (that is – journal name, title, author list, volume, issue, page numbers and such) must be submitted to the institutional repository as soon as possible after the paper is accepted for publication, no matter when (or if) the paper itself will become openly accessible.

Therefore once your paper has been accepted for publication you can immediately submit the metadata to Aurora (aurora.adelaide.edu.au). You can either supply the accepted version of the paper at the same time or later in the process. Library staff will ensure compliance with any embargo.

#2 – Is the paper openly accessible via the publisher's website or via a service such as PubMed Central?
The details regarding the ARC policy state:
If the print version (journal version) of the article is openly accessible via the publisher's website or via a service, it is sufficient to just make the article metadata available in the institutional repository and provide a link to the site where the print version is available. However, Administering Institutions may require this of their researchers, and in that case it should also be submitted to your institutional repository.

So if you are paying Article Processing Charges (APC) to make your work openly accessible, or if you are publishing in a journal that is freely accessible to anyone without the need for a subscription or payment then you are not required to deposit the paper, but you still need to deposit the metadata.

#3 – Does your publishing agreement permit deposit of the accepted (or published) version of the paper in an Institutional Repository?
You need to review your publishing agreement to determine what rights you retain. You can consult staff in the Digital Services unit of the library, or you can use the tools available on the SHERPA/RoMEO website (http://www.sherpa.ac.uk/romeo/) or the OAKList website which covers the policies of Australian journals: http://www.oaklist.qut.edu.au. More than 60% of publishers allow the accepted version of a paper to be deposited in an Institutional Repository. You can also choose to negotiate with a publisher to include a specific clause in your agreement along the following lines:
The author retains the right:
- to self-archive an author-created version of his/her article on his/her own web site and his/her institution's repository, including his/her final version; however the author may not use the publisher's PDF version which is posted on <> without permission.
- The author may only post his/her version provided acknowledgement is given to the original source of publication and a link is inserted to the published article on the publisher's web site. The link must be accompanied by the following text: "the original publication is available at <>"

#4 – Do you want to deposit your paper (and/or metadata) anyway?
Even if you are not required to deposit your paper (or metadata) in order to comply with ARC policy there are many reasons why you may want to consider this option anyway.
Citation advantage
Exposure of your work to as wide an audience as possible as early as possible
Discoverability
Aggregation of your works in one place

#5 – Deposit your paper in Aurora
As for #1 above submit the metadata and paper to Aurora (http://aurora.adelaide.edu.au)